



Village of Brookfield

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TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO
ZOOLOGICAL SOCIETY

SPECIAL EVENTS COMMISSION November 10, 2010 at 7:00 pm

Location: Edward Barcal Hall
8820 Brookfield Avenue, Brookfield, Illinois

AGENDA

- I. Call to Order
- II. Roll Call
- III. New Business
 - a. Battle of the Bands
 - b. Summer Event Sponsorship
- IV. Old Business
 - a. Approval of Minutes from October 13, 2010
 - b. Holiday Celebration 2010
- V. Questions or comments from audience
- VI. Next Meeting – December 8, 2010
- VII. Adjournment

Individual with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield at (708) 485-7344 prior to the meeting. Wheelchair access may be gained through the front (South) entrance of the Village Hall.

STAFF UPDATE
November 2010

BATTLE OF THE BANDS

The 2011 Battle of the Bands is set for Sunday, May 22nd. We will get info out to the schools before their winter break. I am going to look for additional sponsors and possible grants. Please bring any ideas you have for sponsorship or enhancements to the event.

SUMMER EVENTS SPONSORSHIP

We are going to get an early start on sponsorship for our summer events. In addition to contacting local businesses we are going to put together a presentation which will include photos from last year's events that we can use to market our events to larger businesses/corporations in other towns.

HOLIDAY CELEBRATION

The first advertisement for the Holiday Celebration was in the Landmark on Wednesday, November 3rd. Our entertainment schedule is confirmed. The tarps have been given to the groups that will be painting them for us. We need to concentrate on picking the outdoor games, getting volunteers for December 4th, and getting volunteers to decorate (and set a date).

Our pages for the program book (see packet) and the poster have been sent to Jerry Dobes of J.D. Productions who will be doing the printing. Once these items are printed we will be responsible for distributing them to the businesses on Ogden Avenue and 47th Street. Members of the Chamber will take care of Grand Blvd, Broadway and 31st Street businesses.

Arrangements have been made for the Santa Fly-In and children will be able to visit with Santa at Irish Times. Staff from the Recreation, Public Works, Police, and Fire departments have met to coordinate duties for the Holiday Celebration.

Special Events Commission

Meeting Minutes

October 13, 2010

1) Call to Order

Meeting was called to order at **7:04 p.m.**

2) Roll call

Voting members present

- Mike Doerr
- Andrea Finnegan
- Debra Kenning
- Dale Schwer

Non-voting members present

- Kevin McCarthy, Public Works

In attendance

- Arlene Rovner, Recreation Department
- Jessica Rovner, Recreation Department

3) New Business

a) Indoor Movie Nights

The staff update was read. Movies will begin at 7:00 pm instead of 6:30 pm to be more accommodating of potential audience members' work schedules. Staff and/or volunteers will attempt to make more people aware of this monthly event by handing out flyers at the train station for a few days before the next movie. Since the movie titles cannot be mentioned in general advertising, some ideas to increase interest are to more strongly promote the stars of the movie or to implement a contest to guess the movie title.

4) Old Business

a) Approval of Minutes from September 8, 2010

Motion by Commissioner Schwer to approve the minutes of September 8, 2010; 2nd by Commissioner Kenning.

Commissioner Doerr: Aye

Commissioner Finnegan: Aye

Commissioner Kenning: Aye

Commissioner Robinson: Absent

Commissioner Schwer: Aye

Commissioner Shlifka: Absent

b) Holiday Celebration 2010

The staff update was read. SEASPAR will be decorating one of the holiday tarps instead of the art classes. A copy of the entertainment schedule was circulated. At the most recent meeting with the Chamber, replacing the "Santa Fly-in" with a sleigh at future Holiday Celebrations was suggested. Although the Chamber representatives present were open to discussing the idea, they thought that the Chamber as a whole would not be receptive.

Staff plans to send photos to the local newspapers of volunteers decorating or standing with their tarps in order to promote the Holiday Celebration.

5) Questions/Comments from the audience

There were no questions or comments from the audience.

6) Next Meeting – November 10, 2010

7) Adjournment

Commissioner Doerr adjourned the meeting at **7:34 p.m.**



Happy Holidays!

Welcome to Brookfield's annual Holiday Celebration!
There are hours of excitement awaiting you and you can find all the details inside.

We are very pleased to showcase many talented local groups, as well as offering refreshments and activities at the Village Mall and throughout the business districts.

At the back of this program you will find ads for some of our local businesses who have been instrumental in putting on this event. We encourage you to check out these Brookfield businesses in the course of your holiday shopping as a "thank you" for their support of the community.

Village Board of Staff and
Brookfield Chamber of Commerce

At the Village Hall...

Entertainment!

Recreation Hall

- 12:00 pm S. E. Gross Middle School Band
- 12:30 pm Lincoln Elementary School Chorus
- 1:00 pm Hauser Jr High Chorus
- 1:30 pm JHS String Ensemble
- 2:00 pm St. Louise Dad's Club
- 2:30 pm Brookfield Recreation Dance Students
- 3:00 pm Tae Kwon Do Demonstration
- 3:30 pm S. E. Gross Middle School Chorus
- 4:00 pm RBHS Repertory Dance Company
- 4:30 pm Riverside Township Community Band



Courtyard

- 12:00 pm JHS String Ensemble
- 12:30 pm Storytelling with Chris Stach
- 1:00 pm RBHS Madrigals
- 2:30 pm Magic of TJ Kelchmark
- 3:00 pm Intl. Christian Fellowship Ladies' Ensemble
- 4:00 pm Holiday Movie - "The Polar Express"

At the Village Hall...

Activities

Recreation Hall.

- 12:00 - 5:30 pm Free Refreshments (while supplies last)
- 12:00 - 5:30 pm Mitten Tree
- 12:00 - 5:30 pm Winter Murals
- 4:00 - 6:00 pm Balloon Artist Tommy Twister

Conference Room

- 12:00 - 5:30 pm Candle Making (nominal charge)
- 12:00 - 5:30 pm Free Face Painting

Lobby

- 12:00 - 5:30 pm Make Holiday Cards for the Military

Outdoors

- 12:00 - 5:30 pm Meet Frosty and Rudolph
- 12:00 - 5:30 pm Free Popcorn (while supplies last)
- 1:00 - 4:00 pm Winter Games (weather permitting)



2011 Picnic REGISTRATION

Monday, January 10

in the lower level of the Brookfield Village Hall

Doors open at 6:45 pm and lottery will begin at 7 pm.

Brookfield residents, Brookfield businesses, and Brookfield non-profit organizations only. One picnic per person.

For more information,

check your Winter/Spring Recreation Program Guide



Come enjoy a film up on the big screen! First Friday of each month, October - March. There is no charge to attend. Beverages, popcorn, and other snacks will be available for purchase. Movies begin at 7 pm in the Recreation Hall (lower level of the Brookfield Village Hall).

For more information, contact the Recreation Dept. at 708-485-1528



TOT'S PREP 2011-2012 School Year

Resident registration will be held on

Monday, February 7

in the lower level of the Brookfield Village Hall

Doors open at 6:45 pm and lottery will begin at 7 pm.

For more information,

check your Winter/Spring Recreation

Department Program Guide

