



# Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688  
(708) 485-7344 • FAX (708) 485-4971  
www.brookfieldil.gov

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

## BROOKFIELD VILLAGE BOARD MEETING AGENDA

Monday, March 26, 2012  
6:30 P.M.

Edward Barcal Hall  
8820 Brookfield Avenue  
Brookfield, IL 60513

VILLAGE PRESIDENT  
Michael J. Garvey

VILLAGE CLERK  
Brigid Weber

BOARD OF TRUSTEES  
Catherine A. Colgrass-Edwards  
Ryan P. Evans  
C.P. Hall, II  
Kit P. Ketchmark  
Brian S. Oberhauser  
Michael A. Towner

VILLAGE MANAGER  
Riccardo F. Ginex

MEMBER OF  
Illinois Municipal League  
Proviso Township  
Municipal League  
West Central  
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO  
ZOOLOGICAL SOCIETY

- I. OPENING CEREMONIES: Pledge of Allegiance to the Flag
- II. Roll Call
- III. Appointments and Presentations  
  
Mary Vyskocil – Special Events Committee – Term to expire May 31, 2013
- IV. PUBLIC COMMENT – LIMITED TO ITEMS ON OMNIBUS AND NEW BUSINESS ON TONIGHT'S AGENDA
- V. OMNIBUS AGENDA
  - A. Approval of Minutes: Village Board Meeting Monday, March 12, 2012; Committee of the Whole Meeting, Monday, March 12, 2012

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

## VI. REPORTS OF SPECIAL COMMITTEES

Trustee Hall	Chamber of Commerce
Trustee Oberhauser	Conservation, Special Events
Trustee Edwards	Recreation, Plan Commission, Senior Liaison
Trustee Ketchmark	Administration, Public Safety, Zoning
Trustee Towner	Public Works, Finance <ul style="list-style-type: none"><li>o Corporate Warrant #993</li><li>o Recreation Warrant #270</li></ul>
Trustee Evans	Beautification, Library
President Garvey	Economic Development, Brookfield Zoo, WCMC

## VII. New Business

- A. **Ordinance 2012-23** – An Ordinance Authorizing a Waiver if the Raffle Fee for the Holy Covenant Metropolitan Community Church for the Raffle benefitting the Holy Covenant Metropolitan Community Church
- B. **Ordinance 2012-24** – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to create an additional Class 8 Liquor License
- C. **Resolution 2012-873** – A Resolution Authorizing the Execution of an Intergovernmental Agreement by and between the Illinois Office of the Comptroller and the Village of Brookfield, Illinois, regarding access to the Comptroller's Local Debt Recovery Program
- D. **Ordinance 2012-25** – An Ordinance Authorizing the Issuance of A Purchase Order for Digital Imaging Systems for the Village of Brookfield, IL
- E. **Resolution 2012-876** – DCEO Grant Application

## VIII. Managers Report

### IX. Executive Session – Litigation and Land Acquisition

### X. Adjournment

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
AT A COMMITTEE OF THE WHOLE MEETING  
HELD ON MONDAY, MARCH 12, 2012  
IN THE BROOKFIELD MUNICIPAL BUILDING

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MEMBERS PRESENT: President Michael Garvey, Trustees Catherine Edwards, Ryan Evans, C.P. Hall, Kit P. Ketchmark, Brian Oberhauser and Michael Towner. Village Clerk Brigid Weber.

MEMBERS ABSENT: None

ALSO PRESENT: Village Manager Riccardo F. Ginex, Assistant Village Manager Keith Sbiral, Village Attorney Richard Ramello and Deputy Clerk Theresa Coady

On Monday, March 12, 2012, Village President Michael Garvey called the Committee of the Whole meeting to order at 7:10 P.M.

Discussion Items

Copy Machine Lease Review

Several copy machine leases are coming due in the next few months. Staff researched the most economical options to move forward with machine leases. Staff will present options at the Committee Meeting. The information is not ready as of packet time.

Staff is requesting direction from the Village Board to negotiate a contract for the replacement of several Canon copy machines. Ordinances to waive the bidding requirement and approve an imaging contract to be on agenda for vote at the Regular Village Board meeting scheduled for March 26, 2012.

Public Act 97-632, An intergovernmental agreement with the State to recoup payment from the State treasury if that person owes a debt to a unit of local government, school district, or public institution of higher education

On January 1, 2012, a recently enacted law in Illinois allows the State Comptroller to deduct debts to local governments from a person's income tax return or other payments from the State. This new law, Public Act 97-632, provides that, if a person is entitled to some payment from the State treasury and if that person owes a debt to a unit of local government, school district, or public institution of higher education, then the State Comptroller may deduct, on behalf of that entity, the amount owed from the warrant or payment.

When processing the deduction, the Comptroller must inform the person in writing and give that person an opportunity to protest the debt. The Comptroller may also charge a processing fee to cover the costs of that Office's activities in making the deduction. In order to have the Comptroller's Office deduct payments on its behalf, the Village must enter into an intergovernmental agreement concerning the administration of the system.

This agreement would allow the Village to recoup payments owed for any fines, tickets or past duo bills as examples. Staff recommends the agreement be approved. Item to be on agenda for approval vote at the Regular Village Board meeting scheduled for March 26, 2012.

**Class 8 Liquor License Request – Holy Covenant Church**

Reverend Danny Spears has requested permission to serve alcoholic beverages at the following events:  
Spring Dance and Services Auction: Saturday, April 14, 2012 horn 7 PM to 11 PM; Fallharvest Dance and Services Auction: Saturday. November 3, 2012 from 7 PM 11 PM. Staff recommends the Village Board grant this request.

additional Class 8 Liquor Licenses to be on agenda for Board approval at the Regular Village Board meeting scheduled for March 26, 2012.

**Raffle Fee Waiver Request – Holy Covenant Church**

Reverend Danny Spears has submitted a request to hold' raffles at two upcoming church events. He is asking the Board to waive the fees for the Raffle Permits.

The two events are:

Breakfast with the Easter Bunny, Saturday March 3 from 9 am to Noon and Breakfast with Santa, Saturday December 8th from 9 am to Noon. Staff recommends the Village Board grant this request.

The Village Board to take the necessary steps to waive the raffle fee.

**ADJOURNMENT**

Motion by Trustee Edwards, seconded by Trustee Evans, to adjourn the Committee of the Whole meeting of March 12, 2012 at 7:24 P.M. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

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**Brigid Weber  
Village Clerk  
Village of Brookfield**

/lls

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
AT A REGULAR VILLAGE BOARD MEETING

HELD ON MONDAY, MARCH 12, 2012  
IN THE BROOKFIELD MUNICIPAL BUILDING

---

MEMBERS PRESENT: President Michael Garvey, Trustees Catherine Edwards, Ryan Evans, C.P. Hall, Kit P. Ketchmark, Brian Oberhauser and Michael Towner. Village Clerk Brigid Weber.

MEMBERS ABSENT: None

ALSO PRESENT: Village Manager Riccardo F. Ginex, Assistant Village Manager Keith Sbiral, Village Attorney Richard Ramello and Deputy Village Clerk Theresa Coady

OTHERS PRESENT: None

On Monday, March 12, 2012, President Michael Garvey called the Village Board of Trustees meeting to order at 6:30 P.M. and led the Pledge of Allegiance to the Flag.

Moment of Silence for Alan J. Kitzer, Public Works Superintendent

APPOINTMENTS AND PRESENTATIONS

Brookfield/North Riverside Water Commission Appointment - Resolution 2012-874 – A Resolution Appointing Mark D. Lucas as Commissioner of the Brookfield-North Riverside Water Commission for the Village of Brookfield, IL

Motion by Trustee Evans, seconded by Trustee Edwards, to approve Resolution 2012-874 – A Resolution Appointing Mark D. Lucas as Commissioner of the Brookfield-North Riverside Water Commission for the Village of Brookfield, IL. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None. Village Clerk Brigid Weber administered the Oath of Office.

Probationary Fire Fighter/Paramedic – David Poskus – Probationary period ends March 5, 2013

Motion by Trustee Towner, seconded by Trustee Edwards, to approve the appointment of Probationary Fire Fighter/Paramedic – David Poskus – Probationary period ends March 5, 2013. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None. Village Clerk Brigid Weber administered the Oath of Office.

Police Department Promotion to rank of Sergeant – Nicholas Hahn

Motion by Trustee Towner, seconded by Trustee Evans, to approve the Promotion of Nicholas Hahn to Sergeant. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None. Village Clerk Brigid Weber administered the Oath of Office. Village Clerk Brigid Weber administered the Oath of Office.

Certificate of Achievement of the Rank of Eagle Scout - Michael Camasta, Zackary Harry and James Landahl

PUBLIC COMMENT

OMNIBUS AGENDA

Approval of Minutes: Village Board Meeting Monday, February 13, 2012; Committee of the Whole Meeting, Monday, February 13, 2012

Motion by Trustee Towner, seconded by Trustee Oberhauser, to approve the Omnibus Agenda of the March 12, 2012 Regular Village Board meeting as presented. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

REPORTS OF SPECIAL COMMITTEES

Chamber of Commerce – Trustee Hall

- March meeting held March 8 at Old Warsaw
- Chamber Board scheduled to meet March 15 at Brookfield Public Library
- After Hours scheduled for March 22 at Salt Creek Wine Bar at 5:30 p.m.

- Chamber planning a 5K run event as well as the annual Street Dance event.

#### Conservation and Special Events – Trustee Oberhauser

- Conservation Commission: Work done in the Oak Savannah in February
- Special Events: Meeting scheduled for March 6, 2012
- Bands scheduled for the summer concert series

#### Recreation, Plan Commission and Seniors Liaison - Trustee Edwards

- Recreation: Board meeting scheduled for March 20
- Plan Commission:
- Senior Liaison: Aging Well seeking assistance with this program.

#### Administration, Public Safety, Zoning – Trustee Ketchmark

- Administration: No report
- Public Safety: No meeting since last Board meeting
- Zoning: No pending cases.

#### Finance – Trustee Towner

##### Corporate Warrant No. 992, March 12, 2012 - \$731,700.47

Motion by Trustee Towner, seconded by Trustee Oberhauser, to approve Corporate Warrant No. 992 dated March 12, 2012, in the amount of \$731,700.47. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

##### Recreation Warrant No. 269, March 12, 2012 - \$8,659.57

Motion by Trustee Towner, seconded by Trustee Edwards, to approve Recreation Warrant Number 269, dated March 12, 2012, in the amount of \$8,659.57. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

#### Public Works -

- Commendations to the Public Works staff.

#### Beautification and Library – Trustee Evans

- Library: No report.
- Beautification Committee: Adopt A Spot sign up – ten new participants. Project NICE scheduled for April 28<sup>th</sup>.

#### Economic Development, Zoo and WCMC - President Garvey

- WCMC: No meetings. Continuing work on water issues.
- Economic Development:
- Zoo: North Gate improvements.

#### NEW BUSINESS

##### Ordinance 2012-21 – An Ordinance Amending Subsection (B) of Section 18-116 entitled “Same-Erection, Contents and Location of Stop Signs” of Chapter 18 entitled “Motor Vehicle Traffic” of the Village Code of the Village of Brookfield, Cook County, IL

Motion by Trustee Towner, seconded by Trustee Ketchmark, to approve Ordinance 2012-21 – An Ordinance Amending Subsection (B) of Section 18-116 entitled “Same-Erection, Contents and Location of Stop Signs” of Chapter 18 entitled “Motor Vehicle Traffic” of the Village Code of the Village of Brookfield, Cook County, IL. Upon roll call **the motion failed as follows:** Ayes: None. Nays: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Absent: None.

##### Ordinance 2012-22 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to increase the maximum number of Class 8 Liquor Licenses – St. Barbara School

Motion by Trustee Oberhauser, seconded by Trustee Evans, to approve Ordinance 2012-22 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to increase the maximum number of Class 8 Liquor Licenses – St. Barbara School. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

**Resolution 2012-875 – A Resolution Designating Freedom of Information Officers in the Village of Brookfield**

Motion by Trustee Towner, seconded by Trustee Edwards, to approve Resolution 2012-875 – A Resolution Designating Freedom of Information Officers in the Village of Brookfield. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

**Ordinance 2012-23 - Ordinance Authorizing the Execution of a Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America - Village of Brookfield**

Motion by Trustee Towner, seconded by Trustee Edwards, to approve Ordinance 2012-23 - Ordinance Authorizing the Execution of a Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America - Village of Brookfield. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

**MANAGER'S REPORT**

• Work begun on Monroe. Residents advised.

**ADJOURNMENT**

Motion by Trustee Towner, seconded by Trustee Evans, to adjourn the Regular Village Board meeting of March 12, 2012 at 7:10 P.M. Upon roll call the motion carried as follows: Ayes: Trustees Edwards, Evans, Hall, Ketchmark, Oberhauser and Towner. Nays: None. Absent: None.

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**Brigid Weber  
Village Clerk  
Village of Brookfield**

/ls

CHECK	VENDOR	AMOUNT
31612	22690 VILLAGE OF BROOKFIELD	287,441.00
68016	22792 VILLAGE OF ROMEOVILLE FIRE	15.00-
68372	18567 RIGGS BROS. OF DOWNERS GROVE	238.00-
68477	18562 ANITA RICHARDSON	1,200.00-
68679	16351 PEPSICO	95.81
68680	16710 PRISM ENTERTAINMENT LTD	1,000.00
68681	19247 SEIU NAT'L INDUSTRY PENS FUND	1,471.64
68682	23300 WATER PRO RATES	35.85
68683	23300 WATER PRO RATES	10.05
68684	23300 WATER PRO RATES	37.93
68685	23300 WATER PRO RATES	37.93
68686	23300 WATER PRO RATES	19.70
68687	23300 WATER PRO RATES	25.73
68688	23300 WATER PRO RATES	21.73
68689	23300 WATER PRO RATES	10.05
68690	23300 WATER PRO RATES	43.53
68691	23300 WATER PRO RATES	58.19
68692	18348 REFUND - WATER OVERPAYMENT	4.05
68693	18348 REFUND - WATER OVERPAYMENT	3.60
68694	2278 BILL'S PLACE	240.00
68695	22450 VILLAGE OF BROOKFIELD	299.01
68696	18562 ANITA RICHARDSON	1,200.00
68697	21225 U.S. POSTAL SERVICE	502.32
68698	18567 RIGGS BROS. OF DOWNERS GROVE	238.00
69700	1103 ACCURATE DOCUMENT DESTRUCTION	268.80
69701	1250 AIRGAS NORTH CENTRAL	231.71
69702	1660 ARMOR SYSTEMS CORPORATION	22.50
69703	1781 AT & T	13,865.13
69704	2653 BROOKFIELD PUBLIC LIBRARY	4,357.41
69705	2720 BROOKFIELD TRUE VALUE HARDWAR	331.40
69706	3102 CANON BUSINESS SOLUTIONS, INC	68.20
69707	3360 CINTAS FAS LOCKBOX 636525	51.39
69708	3890 CYLINDERS INC.	785.00
69709	5185 EDGE TOWER COMPANY, LLC	300.00
69710	5500 EXELON ENERGY COMPANY	13,594.07
69711	6760 FREEWAY FORD TRUCK SALES INC	769.12
69712	7276 RICCARDO GINEX	49.95
69713	7450 GLOCK PROFESSIONAL, INC.	195.00
69714	7460 GMF CONTRACTORS	24.00
69715	7740 GRAINGER	58.23
69716	7883 GROOT INDUSTRIES, INC.	112,433.18
69717	9600 ILLINOIS STATE POLICE	34.25
69718	9933 IRMA	932.78
69719	10100 J&L ELECTRONIC SERVICE, INC.	2,966.76
69720	11120 KARA CO INC	95.76
69721	12345 LAWSON PRODUCTS, INC.	257.17
69722	12510 LEXISNEXIS RISK DATA MGT	100.00
69723	13168 ROBERT A. MARSHALL, M.D.	100.00
69724	13255 MC ALLISTER EQUIPMENT CO.	1,829.82
69725	13392 MENARDS-HODGKINS	185.72

CHECK	VENDOR	AMOUNT
69726	13418 METRO GARAGE, INC.	50.00
69727	14383 NATIONAL SEED	494.00
69728	14578 NFPA	165.00
69729	14717 NORTH AMERICAN SALT CO.	6,690.61
69730	15387 OCCUPATIONAL HEALTH CTR OF SW	194.00
69731	15837 ORKIN INC.	389.80
69732	16027 ROBERT PALOS	176.53
69733	16335 PENNWELL CORP	844.74
69734	18560 RICMAR INDUSTRIES	262.77
69735	18644 RIVERSIDE MANUFACTURING CO.	308.55
69736	19167 SCOUT ELECTRIC SUPPLY CO.	240.20
69737	19398 SIMPLEXGRINNELL LP	274.00
69738	19805 SUBURBAN LABORATORIES, INC.	115.00
69739	20731 TRAFFIC CONTROL & PROTECTION	1,000.72
69740	21445 UNIFIRST CORPORATION	264.94
69741	22231 VERIZON WIRELESS	716.94
69742	22725 VILLAGE OF DOWNERS GROVE	1,329.81
69743	23455 WESSELS SHERMAN	200.00
69744	23813 JENNIFER WISEMAN	102.84
69745	26200 ZEP MANUFACTURING CO.	67.68

70 CHECKS PRINTED

\$459,138.60

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	10,826.13	01-10-5020		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	806.68	01-10-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	31.00	01-10-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	2,747.78	01-12-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	1,454.88	01-12-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	61.38	01-12-5040		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	301.74	01-12-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	23.65	01-12-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	1,904.43	01-13-5020		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	8,075.20	01-13-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	740.35	01-13-5030		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	137.06	01-13-5040		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	797.08	01-13-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	200.62	01-13-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	7,093.13	01-19-5025		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	524.47	01-19-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	104.87	01-19-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	16,218.13	01-20-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	77,894.75	01-20-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	6,897.30	01-20-5030		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	8,479.91	01-20-5040		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	2,429.87	01-20-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	374.02	01-20-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	4,005.02	01-25-5020		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	71,777.22	01-25-5025		22690	31612

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	7,126.74	01-25-5040		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	1,167.51	01-25-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	156.51	01-25-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	29,937.24	01-30-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	90.75	01-30-5035		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	447.54	01-30-5040		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	2,220.16	01-30-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	337.65	01-30-5190		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	410.66	01-40-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	126.15	01-40-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	1,934.81	61-61-5020		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	14,369.29	61-61-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	640.98	61-61-5040		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	63.18	61-61-5040		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	1,243.66	61-61-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	148.76	61-61-5190		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	1,934.79	62-61-5020		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	940.64	62-61-5025		22690	31612
VILLAGE OF BROOKFIELD	FICA & MEDICARE-3/16/12	214.60	62-61-5110		22690	31612
VILLAGE OF BROOKFIELD	SUI-3/16/12	22.71	62-61-5190		22690	31612
VILLAGE OF ROMEOVILLE FIRE	VOID	15.00CR	01-25-5625		22792	68016
RIGGS BROS. OF DOWNERS GROVE	VOID-LOST	238.00CR	01-34-5710		18567	68372
ANITA RICHARDSON	VOID-LOST	1,200.00CR	01-11-5250		18562	68477
PEPSICO	SODA SALES IN POLICE DEP	95.81	01-00-2649		16351	68679
PRISM ENTERTAINMENT LTD	DEPOSIT FOR ENTERTAINMEN	1,000.00	01-52-5560		16710	68680

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
	& SOUND FOR 4TH OF JULY					
SEIU NAT'L INDUSTRY PENS FUND	MONTHLY DEPOSIT REPORT FEBRUARY 2012	1,471.64	01-30-5080		19247	68681
WATER PRO RATES	MOVE OUT REFUND 3135 KEMMAN 1ST NATIONAL ACQUISITIONS	60.75CR	61-00-1236		23300	68682
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68682
WATER PRO RATES	MOVE OUT REFUND	51.60	62-00-1236		23300	68682
WATER PRO RATES	MOVE OUT REFUND 3505 RAYMOND REMAX 10 C/O AGNES	60.75CR	61-00-1236		23300	68683
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68683
WATER PRO RATES	MOVE OUT REFUND	25.80	62-00-1236		23300	68683
WATER PRO RATES	MOVE OUT REFUND 9030 SHIELDS HSBC C/O KRAIN RE	60.75CR	61-00-1236		23300	68684
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68684
WATER PRO RATES	MOVE OUT REFUND	53.68	62-00-1236		23300	68684
WATER PRO RATES	MOVE OUT REFUND 4167 MADISON E. FEE	60.75CR	61-00-1236		23300	68685
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68685
WATER PRO RATES	MOVE OUT REFUND	53.68	62-00-1236		23300	68685
WATER PRO RATES	MOVE OUT REFUND 4215 RAYMOND F. FRAGA	78.98CR	61-00-1236		23300	68686
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68686
WATER PRO RATES	MOVE OUT REFUND	53.68	62-00-1236		23300	68686
WATER PRO RATES	MOVE OUT REFUND 4200 PRAIRIE C. LEAHY	70.87CR	61-00-1236		23300	68687
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68687

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
WATER PRO RATES	MOVE OUT REFUND	51.60	62-00-1236		23300	68687
WATER PRO RATES	MOVE OUT REFUND 4008 MAPLE K. MONTY	76.95CR	61-00-1236		23300	68688
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68688
WATER PRO RATES	MOVE OUT REFUND	53.68	62-00-1236		23300	68688
WATER PRO RATES	MOVE OUT REFUND 9219 SHIELDS 2ND FL E. GRENIER	60.75CR	61-00-1236		23300	68689
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68689
WATER PRO RATES	MOVE OUT REFUND	25.80	62-00-1236		23300	68689
WATER PRO RATES	MOVE OUT REFUND 9227 SHIELDS 2ND FL R. LUKASIK	72.90CR	61-00-1236		23300	68690
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68690
WATER PRO RATES	MOVE OUT REFUND	71.43	62-00-1236		23300	68690
WATER PRO RATES	MOVE OUT REFUND 4017 ARTHUR G. STUTZ	40.49CR	61-00-1236		23300	68691
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	68691
WATER PRO RATES	MOVE OUT REFUND	53.68	62-00-1236		23300	68691
REFUND - WATER OVERPAYMENT	R. PISKULE-9106 31ST ST OVERPAID ON FINAL BILL	4.05	61-00-1236		18348	68692
REFUND - WATER OVERPAYMENT	M. VOTAVA-9117 SOUTHVIEW OVERPAID ON FINAL BILL	3.60	61-00-1236		18348	68693
BILL'S PLACE	FOOD FOR LETS WIN PROGRA	240.00	01-20-5560		2278	68694
VILLAGE OF BROOKFIELD	PD PETTY CASH	190.00	01-20-5550		22450	68695
VILLAGE OF BROOKFIELD	PD PETTY CASH	10.79	01-20-5560		22450	68695
VILLAGE OF BROOKFIELD	PD PETTY CASH	25.50	01-20-5650		22450	68695
VILLAGE OF BROOKFIELD	PD PETTY CASH	25.30	01-20-5670		22450	68695

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
VILLAGE OF BROOKFIELD	PD PETTY CASH	13.25	01-20-5680		22450	68695
VILLAGE OF BROOKFIELD	PD PETTY CASH	34.17	01-20-5840		22450	68695
ANITA RICHARDSON	REPLACES CK #68477 ADJUDICATION HEARINGS-JAN	1,200.00	01-11-5250		18562	68696
U.S. POSTAL SERVICE	POSTAGE FOR E ROUTE WATE BILLS	502.32	61-61-5680		21225	68697
RIGGS BROS. OF DOWNERS GROVE	REPLACES CK #68372 REMOVE & INSTALL CUSHION COVER	238.00	01-34-5710		18567	68698
ACCURATE DOCUMENT DESTRUCTION	SHREDDING SVC	134.40	01-10-5560	819901	1103	69700
ACCURATE DOCUMENT DESTRUCTION	3 96 GAL TOTERS	134.40	01-10-5560	820026	1103	69700
AIRGAS NORTH CENTRAL	MEDICAL OXYGEN	88.69	01-25-5640	105416	1250	69701
AIRGAS NORTH CENTRAL	WELDING GASES	143.02	01-34-5710	105410	1250	69701
ARMOR SYSTEMS CORPORATION	MONIES DUE COLLECTION AGENCY	22.50	01-20-5560	100216	1660	69702
AT & T	387-2650	2,815.54	01-14-5580		1781	69703
AT & T	R07-0065	10,713.99	01-14-5580		1781	69703
AT & T	387-2561	121.49	01-14-5580		1781	69703
AT & T	387-2733	58.26	01-14-5580		1781	69703
AT & T	387-1350	40.24	01-14-5580		1781	69703
AT & T	R07-1184	115.61	01-14-5580		1781	69703
BROOKFIELD PUBLIC LIBRARY	1ST QTR PPRT	4,357.41	01-00-2344		2653	69704
BROOKFIELD TRUE VALUE HARDWARE	MISC SUPPLIES	244.74	01-25-5690		2720	69705
BROOKFIELD TRUE VALUE HARDWARE	MISC SUPPLIES	86.66	01-30-5690		2720	69705
CANON BUSINESS SOLUTIONS, INC	SUPPLY INCL PRG-IRC3080	68.20	01-30-5630	400675	3102	69706
CINTAS FAS LOCKBOX 636525	SVC TO 1ST AID CABINET	51.39	01-30-5700	343769	3360	69707
CYLINDERS INC.	SEAL KITS;GUIDE RINGS;PI WIPERS	785.00	01-34-5710	30005	3890	69708

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
EDGE TOWER COMPANY, LLC	REMOVE & REPLACE 2 ANTEN SYSTEMS	300.00	01-25-5310	201223	5185	69709
EXELON ENERGY COMPANY	STREET LIGHTING-EE200583	13,594.07	01-36-5775		5500	69710
FREEWAY FORD TRUCK SALES INC	CORE RETURN	180.00CR	01-34-5710	398257	6760	69711
FREEWAY FORD TRUCK SALES INC	CORE RETURN	100.00CR	01-34-5710	402807	6760	69711
FREEWAY FORD TRUCK SALES INC	MISC PARTS	1,049.12	01-34-5710	402807	6760	69711
RICCARDO GINEX	REIMBURSEMENT FOR INTERN	49.95	01-14-5580		7276	69712
GLOCK PROFESSIONAL, INC.	ARMORER'S COURSE-DANIEL MC CARTHY	195.00	01-20-5590	28440	7450	69713
GMF CONTRACTORS	2 GALS B&C OIL	24.00	01-34-5660	S9164	7460	69714
GRAINGER	SHIM,ROLL,316,ANNEALED 6X50" X .635MM	58.23	01-34-5710	977236	7740	69715
GROOT INDUSTRIES, INC.	ELECTRONICS DUMPSTER	225.00	62-61-5480	822873	7883	69716
GROOT INDUSTRIES, INC.	500 GARBAGE STICKERS	1,150.00	62-61-5480	820095	7883	69716
GROOT INDUSTRIES, INC.	YARD WASTE-MARCH	20,995.03	62-61-5480	820198	7883	69716
GROOT INDUSTRIES, INC.	RESIDENTIAL P/U-MARCH	88,570.87	62-61-5480	820198	7883	69716
GROOT INDUSTRIES, INC.	DUMPING CHARGES	1,492.28	62-61-5480	123283	7883	69716
ILLINOIS STATE POLICE	PRINTS-KESSERLIS COST CENTER: 3740 ORI: ILL13562S	34.25	01-20-5490		9600	69717
IRMA	FEBRUARY DEDUCTIBLE	932.78	01-12-5520		9933	69718
J&L ELECTRONIC SERVICE, INC.	REMOVE BOTH OPERATOR POS COMPUTERS & CLEAN	1,022.50	01-20-5310	84989F	10100	69719
J&L ELECTRONIC SERVICE, INC.	INSTALL NEW PW BASE STAT	434.76	01-20-5310	84992F	10100	69719
J&L ELECTRONIC SERVICE, INC.	INSTALL REPLACEMENT RADI REMOTE CONTROLLERS IN DIR OFFICE & TOOL CAGE	1,509.50	01-30-5310	84991F	10100	69719
KARA CO INC	BLUE FLUOR MARKING PAINT	95.76	61-62-5690	280025	11120	69720
LAWSON PRODUCTS, INC.	4X60' COMM GRADE SAFETY	257.17	01-34-5710	930065	12345	69721

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
	TAPE-XMAS TREE RETAINER KIT AUTO WIRE STRIPER					
LEXISNEXIS RISK DATA MGT	FEB 12 MONTHLY SUBSCRIPT	100.00	01-20-5560		12510	69722
ROBERT A. MARSHALL, M.D.	L/S-POSKUS & ROCHE	100.00	01-03-5299		13168	69723
MC ALLISTER EQUIPMENT CO.	BEARING BUSHING;BUCHING; RING;WASHER	636.38	01-34-5710	78555	13255	69724
MC ALLISTER EQUIPMENT CO.	BUSHING;PINS;O-RINGS;WAS	1,193.44	01-34-5710	78657	13255	69724
MENARDS-HODGKINS	2PK RUST/SEDIMENT CARTRD PWR STRP/SRG STRP COMBO SECURITY SAFE .8 CUFT	102.71	01-30-5690	70315	13392	69725
MENARDS-HODGKINS	MISC TOOLS	83.01	01-33-5715	73139	13392	69725
METRO GARAGE, INC.	2 AXLE D.O.T. SAFETY INS #414	25.00	01-25-5380	22539	13418	69726
METRO GARAGE, INC.	2 AXLE D.O.T. SAFETY INS #424	25.00	01-25-5380	22551	13418	69726
NATIONAL SEED	GREENSKEEPER GLAMOUR MIX	494.00	01-33-5655	527971	14383	69727
NFPA	MEMBERSHIP-CHIEF LENZI	165.00	01-25-5490		14578	69728
NORTH AMERICAN SALT CO.	BULK HWY COARSE SALT	6,690.61	01-36-5745	708056	14717	69729
OCCUPATIONAL HEALTH CTR OF SW	RANDOM DRUG TESTS	194.00	01-30-5280	100661	15387	69730
ORKIN INC.	MARCH SVC	48.00	01-30-5510	995776	15837	69731
ORKIN INC.	MARCH SVC	90.00	01-30-5510	100326	15837	69731
ORKIN INC.	MARCH SVC	49.50	01-30-5510	995785	15837	69731
ORKIN INC.	MARCH SVC	57.20	01-30-5510	995778	15837	69731
ORKIN INC.	MARCH SVC	45.00	01-30-5510	109446	15837	69731
ORKIN INC.	MARCH SVC	49.50	01-30-5510	995783	15837	69731
ORKIN INC.	MARCH SVC	50.60	01-30-5510	995784	15837	69731
ROBERT PALOS	EQUIPMENT ALLOWANCE	176.53	01-20-5099		16027	69732
PENNWELL CORP	FIRE OFFICER'S HANDBOOK TACTICS-19 DVDS	844.74	01-25-5760	113489	16335	69733

CORPORATE WARRANT DISBURSEMENTS REGISTER  
 WARRANT NUMBER 993

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
RICMAR INDUSTRIES	PRO-LUBE;AQUA PEL	262.77	01-34-5690	310474	18560	69734
RIVERSIDE MANUFACTURING CO.	UNIFORMS-HAHN	205.29	01-20-5765	503830	18644	69735
RIVERSIDE MANUFACTURING CO.	UNIFORMS-MC GRATH	103.26	01-20-5765	503864	18644	69735
SCOUT ELECTRIC SUPPLY CO.	ELECTRICAL SUPPLIES	240.20	01-30-5690	151698	19167	69736
SIMPLEXGRINNELL LP	DPW TIME CLOCK CONTRACT	274.00	01-30-5690	750207	19398	69737
SUBURBAN LABORATORIES, INC.	COLIFORM TEST	115.00	61-62-5390	16347	19805	69738
TRAFFIC CONTROL & PROTECTION	FLAT CROSS BRACKET;ONE W W/LEFT & RIGHT ARROWS NO PKNG ANYTIME	1,000.72	01-36-5750	72077	20731	69739
UNIFIRST CORPORATION	DPW UNIFORMS	146.46	01-30-5515	780367	21445	69740
UNIFIRST CORPORATION	MATS	57.14	01-30-5515	673535	21445	69740
UNIFIRST CORPORATION	MATS	61.34	01-30-5515	673536	21445	69740
VERIZON WIRELESS	VLG CELL SVC-DCU 1,2,3	716.94	01-14-5580		22231	69741
VILLAGE OF DOWNERS GROVE	MED INS PREMIUM-GINEX-AP	1,329.81	01-10-5150	72441	22725	69742
WESSELS SHERMAN	POWER SEMINAR-4/27/12 MICHELLE ROBBINS	200.00	01-10-5810		23455	69743
JENNIFER WISEMAN	EQUIPMENT ALLOWANCE	102.84	01-20-5099		23813	69744
ZEF MANUFACTURING CO.	ULTRAWIPES	67.68	01-34-5690	304798	26200	69745
	TOTAL EXPENDITURES	<u>459,138.60</u>	1-00-1001			

VILLAGE OF BROOKFIELD  
RUN - 3/15/12

A/P CHECK REGISTER  
WARRANT 270 3-26-12

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CHECK	VENDOR	AMOUNT
31612	22690	VILLAGE OF BROOKFIELD
43722	22450	VILLAGE OF BROOKFIELD
43723	20770	TRIPLE R TOURS, LTD
43725	3102	CANON BUSINESS SOLUTIONS, INC
43726	6422	FIRST STUDENT - LAIDLAW TRANS
43727	12455	ANN LENARTSON
43728	20770	TRIPLE R TOURS, LTD

5,479.51  
138.77  
2,686.00  
104.39  
275.90  
77.28  
316.00

7 CHECKS PRINTED

\$9,077.85

VILLAGE OF BROOKFIELD  
RUN - 3/26/12

RECREATION WARRANT DISBURSEMENTS REGISTER  
WARRANT NUMBER 270

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	2,356.46	01-40-5025		22690	31612
VILLAGE OF BROOKFIELD	P/R DATED 3/16/12	3,123.05	01-40-5035		22690	31612
VILLAGE OF BROOKFIELD	COLORED COPY PAPER	30.00	01-40-5670		22450	43722
VILLAGE OF BROOKFIELD	HOLIDAY COSTUME CLEANING	25.00	01-40-5690		22450	43722
VILLAGE OF BROOKFIELD	TOTS PREP/ART CLASS	83.77	01-41-5690		22450	43722
TRIPLE R TOURS, LTD	SPRINGFIELD TOUR	2,636.00	01-46-5560		20770	43723
CANON BUSINESS SOLUTIONS, INC	SUPPLY INCL PRG-IRC3480	104.39	01-40-5350	400675	3102	43725
FIRST STUDENT - LAIDLAW TRANS	OUTING	275.90	01-46-5560	109511	6422	43726
ANN LENARTSON	DANCE PROGRAM	77.28	01-48-5450		12455	43727
TRIPLE R TOURS, LTD	ADDTL PARTICIPANTS FOR SPRINGFIELD TRIP	316.00	01-46-5560	20077	20770	43728
	TOTAL EXPENDITURES	<u>9,077.85</u>	1-00-1021			

**ORDINANCE NO. 2012 - 23**

**AN ORDINANCE AUTHORIZING A WAIVER OF FEES  
OF THE VILLAGE OF BROOKFIELD, ILLINOIS**

**PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THIS 26<sup>TH</sup> DAY OF MARCH 2012**

Published in pamphlet form by authority  
of the corporate authorities of the  
Village of Brookfield, Illinois,  
the 26<sup>th</sup> day of March 2012.

**ORDINANCE NO. 2012 - 23**

**AN ORDINANCE AUTHORIZING A WAIVER OF FEES  
OF THE VILLAGE OF BROOKFIELD, ILLINOIS**

**WHEREAS**, the Village of Brookfield received from Holy Covenant Metropolitan Community Church a properly completed application for two (2) Class A raffles to be held on March 31, 2012, and December 8, 2012;

**WHEREAS**, pursuant to Section 07-153(3) of the Village of Brookfield Code of Ordinances, the fee for each Class A raffle where the aggregate retail value of all prizes or merchandise awarded in the raffle is less than or equal to \$50,000.00, is \$50.00;

**WHEREAS**, pursuant to Section 07-154(2) of the Village of Brookfield Code of Ordinances, the raffle manager is required to give a fidelity bond unless the Board of Trustees waives the requirement of a bond;

**WHEREAS**, the corporate authorities of the Village of Brookfield find the Holy Covenant Metropolitan Community Church to be an eligible charitable organization;

**WHEREAS**, Holy Covenant Metropolitan Community Church has applied for two licenses to hold two raffles within the Village;

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village of Brookfield, it is advisable and in the public interest that the Village of Brookfield waive its fees payable by the Holy Covenant Metropolitan Community Church pursuant to Chapter 6 of the Code of Ordinances of the Village of Brookfield for the raffles to be conducted at the "Breakfast with the Easter Bunny" fundraiser to be held on Saturday, March 31, 2012, from 9:00 a.m. to 12:00 p.m. and the "Breakfast with Santa" fundraiser to be held on Saturday, December 8, 2012, from 9:00 a.m. to 12:00 p.m.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Brookfield, Cook County, Illinois, as follows:

**Section 1. Recitals.** The foregoing recitals are adopted as the corporate findings of the Village of Brookfield as if fully restated herein.

**Section 2. Waiver of Bond Requirement.** The Board of Trustees does hereby determine that the requirement of bonds from the raffle manager of the Class A raffles to be conducted by the Holy Covenant Metropolitan Community Church on Saturday, March 31, 2012, and Saturday, December 8, 2012, is not necessary; therefore, the bond requirement is hereby waived, provided that the licenses shall only be granted upon a unanimous vote of the Village Board of Trustees.

**Section 3. Waiver of Fee.** The Board of Trustees does hereby determine that the payment of the fees for the Class A raffles to be conducted by the Holy Covenant Metropolitan Community Church on Saturday, March 31, 2012, and Saturday, December 8, 2012, is not in the public interest; therefore, the Village Manager be and is hereby authorized and directed to waive the fees for each of the Class A raffle licenses for the Holy Covenant Metropolitan Community Church raffles to be conducted on Saturday, March 31, 2012, and Saturday, December 8, 2012.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]

**Section 4. Effective Date.** This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

**ADOPTED** this 26<sup>th</sup> day of March 2012 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 26<sup>th</sup> day of March 2012.

\_\_\_\_\_  
Michael J. Garvey, President of the  
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office  
and published in pamphlet form  
this 26<sup>th</sup> day of March 2012.

\_\_\_\_\_  
Brigid Weber, Clerk of the Village  
of Brookfield, Cook County, Illinois

**ORDINANCE NO. 2012 - 24**

**AN ORDINANCE AMENDING CHAPTER 3 OF VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES TO CREATE AN ADDITIONAL  
CLASS 8 LIQUOR LICENSE**

**PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 26<sup>TH</sup> DAY OF MARCH 2012**

Published in pamphlet form by  
authority of the Corporate  
Authorities of Brookfield, Illinois,  
the 26<sup>th</sup> day of March 2012

ORDINANCE NO. 2012 - 24

**AN ORDINANCE AMENDING CHAPTER 3 OF VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES TO CREATE AN ADDITIONAL  
CLASS 8 LIQUOR LICENSE**

**WHEREAS**, the Village of Brookfield is authorized by the Illinois Municipal Code, 65 ILCS 5/4-1, to regulate and restrict the licensing of retail liquor establishments within the boundaries of the Village;

**WHEREAS**, Section 03-32 of the Village of Brookfield Code of Ordinances, as amended, provides for the issuance of a Class 8 liquor license, which is temporary in nature, for the retail sale of alcoholic liquor to be consumed on the premises in conjunction with events of short duration such as festivals, picnics and banquets by certain not-for-profit organizations or other public function the Liquor Commissioner deems appropriate;

**WHEREAS**, Section 03-34, as amended by Ordinance 2012-22 of the Village of Brookfield Code of Ordinances provides that the number of Class 8 liquor licenses shall not exceed four (4);

**WHEREAS**, one of the four previously issued Class 8 liquor is now terminated pursuant to Section 03-35 of the Village of Brookfield Code of Ordinances;

**WHEREAS**, the available Class 8 liquor licenses have been issued to other events within the Village by certain not-for-profit organizations;

**WHEREAS**, there is an application currently pending for the issuance of an additional Class 8 liquor license submitted by the Holy Covenant Metropolitan Community Church for its Spring Dance and Services Auction to be held at 9145 Grant Street, Brookfield, Illinois, from 7:00 p.m. until 11:00 p.m. on Saturday, April 14, 2012; and its Fall Harvest Dance and Services Auction to be held at 9145 Grant Street, Brookfield, Illinois, from 7:00 p.m. until 11:00 p.m. on Saturday, November 3, 2012;

**WHEREAS**, the corporate authorities of the Village of Brookfield deem it to be in the best interests of the Village and its residents to create an additional Class 8 liquor license to accommodate the currently pending license application;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Brookfield as follows:

**Section 1. Recitals.**

The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Creation of an Additional Class 8 Liquor License.**

Section 03-34 entitled "Limitation on the Number of Licenses" of the Village of Brookfield Code of Ordinances, as amended, be and is hereby further amended to read as follows:

- (1) The total number of Class 1 licenses shall not exceed nine (9).
- (2) The total number of Class 2 licenses shall not exceed thirteen (13).
- (3) The total number of Class 2A licenses shall not exceed one (1).
- (4) The total number of Class 2B licenses shall not exceed two (2).
- (5) The total number of Class 3 licenses shall not exceed seven (7).
- (6) The total number of Class 4 licenses shall not exceed five (5).
- (7) The total number of Class 5 licenses shall not exceed five (5).
- (8) The total number of Class 5A licenses shall not exceed one (1).
- (9) The total number of Class 6 licenses shall not exceed three (3).
- (10) The total number of Class 7 licenses shall not exceed one (1).
- (11) The total number of Class 7A licenses shall not exceed (1).
- (12) The total number of Class 8 licenses shall not exceed four (4).
- (13) The total number of Class 9 licenses shall not exceed one (1).

- (14) The total number of Class 10 licenses shall not exceed one (1).
- (15) The total number of Class 11 licenses shall not exceed two (2).
- (16) The total number of Class 11A licenses shall not exceed one (1).
- (17) The total number of Class 12 licenses shall not exceed two (2).
- (18) The total number of Class S licenses shall not exceed ten (10).
- (19) The total number of Class S1 licenses shall not exceed one (1).
- (20) The total number of Class B licenses shall not exceed one (1).

**Section 3. Effective Date.**

This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

**ADOPTED** this 26<sup>th</sup> day of March 2012 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 26<sup>th</sup> day of March 2012.

\_\_\_\_\_  
 Michael J. Garvey, President of the  
 Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office  
 and published in pamphlet form  
 this 26<sup>th</sup> day of March 2012.

\_\_\_\_\_  
 Brigid Weber, Clerk of the Village  
 of Brookfield, Cook County, Illinois

RESOLUTION NO. R - 2012 - 873

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE ILLINOIS OFFICE OF THE COMPTROLLER AND THE VILLAGE OF BROOKFIELD, ILLINOIS, REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THIS 26 DAY OF MARCH 2012

RESOLUTION NO. R - 2012 - 873

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE ILLINOIS OFFICE OF THE COMPTROLLER AND THE VILLAGE OF BROOKFIELD, ILLINOIS, REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM**

**WHEREAS**, the Illinois Office of the Comptroller (the "IOC") and the Village of Brookfield, Cook County, Illinois (the "Village") are units of local government within the meaning of the Illinois Intergovernmental Cooperation Act, as specified in 5 ILCS 2201/1 *et seq.*;

**WHEREAS**, the IOC and the Village share the common goals of collecting debts owed to its respective public bodies;

**WHEREAS**, the IOC operates a system known as the Comptroller's Offset System (the "System") for collection of debt owed the State of Illinois (the "State") by persons receiving payments from the State;

**WHEREAS**, the Illinois General Assembly specifically provided for the ability of the Village to utilize the System when it amended Section 10.05 of the State Comptroller Act [P.A. 97-632; 15 ILCS 405/10.05] by adding thereto Section 10.05 (d) in order for the Village to have access to the Local Debt Recovery Program for purposes of collecting both tax and non-tax debts owed to the Village;

**WHEREAS**, the IOC and the Village are authorized by Article VII, Section 10 of the 1970 Illinois Constitution, Section 3 of the Intergovernmental Cooperation Act [5 ILCS 220/3] and Section 10.05 (d) of the State Comptroller Act [15 ILCS 405/10.05 (d)] to enter into intergovernmental agreements to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is

authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and

**WHEREAS**, the IOC and the Village wish to enter into an Intergovernmental Agreement whereby the IOC and the Village will accomplish the above-stated goals;

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BROOKFIELD, COOK COUNTY, ILLINOIS, as follows:

**Section 1:** The foregoing recitals are hereby incorporated as if fully recited herein.

**Section 2:** It is hereby determined that it is advisable, necessary and in the best interest of the Village to enter into the Intergovernmental Agreement with the IOC.

**Section 3:** The Village President be and is hereby authorized and directed to execute and the Village Clerk be and is hereby authorized and directed to attest the Intergovernmental Agreement between the IOC and the Village, a copy of which is attached hereto marked as Exhibit "A" and made a part hereof and such other documents as are necessary.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY.]

**Section 4:** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

**ADOPTED** this 26th day of March 2012 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this 26th day of March 2012.

\_\_\_\_\_  
Michael J. Garvey, President of the  
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,  
this 26th day of March 2012.

\_\_\_\_\_  
Brigid Weber, Clerk of the Village  
of Brookfield, Cook County, Illinois.

**EXHIBIT "A"**

**AGREEMENT BY AND BETWEEN THE ILLINOIS OFFICE OF THE  
COMPTROLLER AND THE VILLAGE OF BROOKFIELD, ILLINOIS, REGARDING  
ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM**

**INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN  
THE ILLINOIS OFFICE OF THE COMPTROLLER  
AND  
THE VILLAGE OF BROOKFIELD, COOK COUNTY, ILLINOIS,  
REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY  
PROGRAM**

This Intergovernmental Agreement (“the Agreement”) is hereby made and entered into as of the date of execution by and between the Illinois Office of the Comptroller (hereinafter “IOC”) and the Village of Brookfield, Cook County, Illinois (hereinafter “the Local Unit”), in order to provide the named Local Unit access to the Local Debt Recovery Program for purposes of collecting both tax and non-tax debts owed to the named Local Unit. Each of the parties hereto is a “public agency” as defined in Section 2 of the Intergovernmental Cooperation Act [5 ILCS 220/2].

**WHEREAS**, both the State of Illinois and the Local Unit have a responsibility to collect debts owed to its respective public bodies;

**WHEREAS**, IOC operates a system, known as the Comptroller’s Offset System (hereinafter, “the System”), for collection of debt owed the State by persons receiving payments from the State;

**WHEREAS**, the Illinois General Assembly specifically provided for the ability of the Local Unit to utilize the System when it amended Section 10.05 and added Section 10.05d to the State Comptroller Act [P.A. 97-632; 15 ILCS 405/10.05 and 10.05d];

**WHEREAS**, IOC and the Local Unit are empowered under the Illinois Constitution [Ill. Const., Art. VII, Sec. 10], Section 3 of the Intergovernmental Cooperation Act [5 ILCS 220/3], and Section 10.05d of the State Comptroller Act (hereinafter, “the Act”) [15 ILCS 405/10.05d] to contract with each other in any manner not prohibited by law;

**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual covenants and promises contained herein, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

**Article I—Purpose**

The purpose of the Agreement between the IOC and the Local Unit is to establish the terms and conditions for the offset of the State’s tax and nontax payments in order to collect tax and nontax debts owed to the Local Unit.

**Article II—Authority**

The authority for State payment offset is granted under Section 10.05 of the Act [15 ILCS 405/10.05] and the authority for entering into this Agreement is granted under Section

10.05d of the Act [15 ILCS 405/10.05d], Section 3 of the Intergovernmental Cooperation Act [5 ILCS 220/3], and Article VII of the Illinois Constitution [Ill. Const., Art. VII, Sec. 10].

### **Article III—State Payment Offset Requirements and Operations**

A. Legal Requirements. The offset of State payments shall be conducted pursuant to the authority granted in Sections 10.05 and 10.05d of the Act [15 ILCS 405/10.05 and 10.05d] and the requirements set forth in this Agreement.

1. Due Process & Notification.

- (a) Before submitting a debt to IOC for State payment offset, the Local Unit must comply with all of the notification requirements of this Agreement. For purposes of this Agreement, notification of an account or claim eligible to be offset shall occur when the Local Unit submits to IOC the following information:
  - (i) the name and address and/or another unique identifier of the person against whom the claim exists;
  - (ii) the amount of the claim then due and payable to the Local Unit;
  - (iii) the reason why there is an amount due to the Local Unit (i.e., tax liability, overpayment, etc.);
  - (iv) the time period to which the claim is attributable;
  - (v) the local entity to which the debt is owed;
  - (vi) a description of the type of notification given to the person against whom the claim exists and the type of opportunity to be heard afforded to such persons;
  - (vii) a statement as to the outcome of any hearings or other proceedings held to establish the debt, or a statement that no hearing was requested; and,
  - (viii) the date of final determination of the debt.
- (b) IOC will not process a claim under the Agreement until notification has been received from the Local Unit that the debt has been established through notice and opportunity to be heard.

- (c) The Local Unit is required to provide the debtor with information about a procedure to challenge the existence, amount, and current collectability of the debt prior to the submission of a claim to IOC for entry into the System. The decision resulting from the utilization of this procedure must be reviewable.

2. Certification.

- (a) The chief officer of the Local Unit must, at the time the debt is referred, certify that the debt is past due and legally enforceable in the amount stated and that there is no legal bar to collection by State payment offset (See Appendix A).
- (b) Only debts finally determined as currently due and payable may be certified to IOC as a claim for offset.
- (c) The chief officer of the Local Unit may delegate to a responsible person or persons the authority to execute the statement of the claim required by the Agreement.
- (d) This delegation of authority shall be made on forms provided by IOC and shall contain a signature sample of the person(s) to whom the delegation is made.
- (e) For purposes of this Agreement, "chief officer of the Local Unit" means the Village Manager.

3. Notification of Change in Status.

- (a) The Local Unit must notify IOC as soon as possible, but in no case later than thirty (30) days, after receiving notice of a change in the status of an offset claim.
- (b) A change in status may include, but is not limited to, payments received other than through a successful offset, the filing of a bankruptcy petition, or the debt of the debtor.

B. Operational Requirements. Upon receiving a data file from the Local Unit pursuant to this Agreement, IOC will perform a match with the Local Unit's debt file using a debtor's social security number, taxpayer identification number, name, address, or other unique identifier. The Local Unit will receive a weekly file from IOC indicating the matches, at which time the Local Unit will update its debtor records.

- 1. Technical Requirements. IOC agrees to work with the Local Unit to facilitate information and data procedures as provided for in this

Agreement. The Local Unit agrees to adhere to the standards and practices of IOC when transmitting and receiving data.

2. Fee. A fee shall be charged to the debtor in order to recover the cost to IOC for administrating the System. The fee shall be per payment transaction and shall be \$15, unless the payment is for an amount less than \$30, in which case the fee shall equal to the amount offset. The fee will be deducted from the payment to be offset prior to issuance to the Local Unit.
3. Offset Notices. IOC will send offset notices to the debtor upon processing a claim under the Act and this Agreement. The notice will state that a request has been made to make an offset against a payment due to the debtor, identify the Local Unit as the entity submitting the request, provide the debtor with a phone number made available pursuant to Article III, paragraph B, Section 6 of the Agreement, and inform the debtor that they may formally protest the offset within sixty (60) days of the written notice.
4. IOC Protest Process. If a protest is received, IOC will determine the amount due and payable to the Local Unit. This determination will be made by a Hearing Officer and will be made in light of all information relating to the transaction in the possession of IOC and any other information IOC may request and obtain from the Local Unit and the debtor subject to the offset. If IOC requests information from the Local Unit relating to the offset, the Local Unit will respond within sixty (60) days of IOC's request. IOC may grant the Local Unit an additional sixty (60)-day extension for time to respond.
5. IOC Hearing Officer. The Local Unit hereby agrees to provide the Hearing Officer with any information requested in an efficient and timely manner in order to facilitate the prompt resolution to protests filed as a result of this Agreement. For purposes of this Agreement, any decision rendered by the Hearing Officer shall be binding on the Local Unit and shall be the final determination on the matter. The Hearing Officer may continue the review of a protest at his/her discretion in order to assure an equitable resolution.
6. Local Unit Call Center. The Local Unit hereby agrees to provide a working phone number which IOC will furnish to persons offset under this Agreement. The Local Unit shall ensure that the phone number is properly staffed in order to provide information about the debt the Local Unit is offsetting under this Agreement. The phone number for purposes of this Section and the Agreement is: 708-485-7344.
7. Debt Priorities. If a debtor has more than one debt, the debt with the oldest date of delinquency shall be offset first.

8. Transfer of Payment. Transfer of payment by IOC to the Local Unit shall be made in the form of electronic funds transfer (EFT). Nothing in this Section or this Agreement shall limit the ability of either party to modify this Agreement at a later date in order to provide for an alternative method(s) of payment transfer.
9. IOC Refunds. If IOC determines that a payment is erroneous or otherwise not due to the Local Unit, IOC will process a refund of the offset, and refund the amount offset to the debtor. In the event the refund results in only a partial refund to the debtor, IOC will retain the fee referenced in Article III, paragraph B, Section 2 above. The fee will only be refunded to the debtor in the event of a full refund of the offset amount.
10. Local Unit Refunds. The Local Unit is responsible for refunding monies to the debtor if an offset occurred due to inaccurate debt information or over-collection and the Local Unit has already received payment from IOC. IOC will only refund monies in the event that a payment has not yet been made to the Local Unit.

#### **Article IV—Permissible Use of Information**

IOC acknowledges that the Local Unit is providing sensitive information about local debts for the purpose of conducting offsets under the Agreement. As such, IOC will use the information solely in connection with the Local Debt Recovery Program. IOC shall safeguard the local information in the same manner as it protects State debt information.

The Local Unit acknowledges that IOC is providing sensitive information about State payments for the purpose of conducting offsets under the Agreement. As such, the Local Unit will use the information solely in connection with the Local Debt Recovery Program. The Local Unit shall safeguard State information in the same manner as it protects local debt information.

The parties may use information in any litigation involving the parties, when such information is relevant to the litigation.

#### **Article V—Terms of the Agreement and Modifications**

The Agreement becomes effective as of the effective date and shall remain in effect until it is terminated by one of the parties. Either party may terminate this Agreement by giving the other party written notice at least thirty (30) days prior to the effective date of the termination. Any modifications to the Agreement shall be in writing and signed by both parties.

## **Article VI—No Liability to Other Parties**

Except for the fees described in Article III, paragraph B, Section 2 above, each party shall be responsible for its own costs incurred in connection with the Agreement. Each party shall be responsible for resolving and reconciling its own errors but shall not be liable to any other parties for damages of any kind as a result of errors. Each party shall be liable for the acts and omissions of its own employees and agents. The Agreement does not confer any rights or benefits on any third party.

## **Article VII—Issue Resolution**

The parties acknowledge that IOC is ultimately responsible for the development, design and operation of the System. Subject to that understanding, the parties agree to work cooperatively to resolve any matters that arise during the development, design and implementation of the program. If an issue cannot be resolved informally by mutual agreement of staff personnel, then the parties agree to elevate the issue to a senior level manager for resolution of the issue. For purposes of the Agreement, the “senior level managers” are:

1. IOC: Ray Marchiori, Director—Department of Government and Community Affairs
2. Local Unit: Riccardo F. Ginex, Village Manager.

## **Article VIII—Contacts**

The points of contacts for this Agreement are:

- IOC:           Alissa Camp, General Counsel  
                  Illinois Office of the Comptroller  
                  325 West Adams Street  
                  Springfield, Illinois 62704  
                  Phone: 217.782.6000  
                  Fax: 217.782.2112  
                  Email: [CampAJ@mail.ioc.state.il.us](mailto:CampAJ@mail.ioc.state.il.us)
- Local Unit:   Richard J. Ramello, Village Attorney  
                  Storino Ramello & Durkin  
                  9501 West Devon Avenue  
                  Suite 800  
                  Rosemont, Illinois 60018  
                  Phone: 847.318.9500  
                  Fax: 847.318.9509  
                  Email: [rramello@srd-law.com](mailto:rramello@srd-law.com)

**Article IX—Acceptance of Terms and Commitment**

The signing of this document by authorized officials forms a binding commitment between IOC and the Village of Brookfield. The parties are obligated to perform in accordance with the terms and conditions of this document, any properly executed modification, addition, or amendment thereto, any attachment, appendix, addendum, or supplemental thereto, and any documents and requirements incorporated by reference.

By their signing, the signatories represent and certify that they possess the authority to bind their respective organizations to the terms of this document, and hereby do so.

**IN WITNESS WHEREOF**, the Illinois Office of the Comptroller and the Village of Brookfield by the following officials sign their names to enter into this Agreement.

**ILLINOIS OFFICE OF THE COMPTROLLER**

By: \_\_\_\_\_  
Judy Baar Topinka, Comptroller

Date: \_\_\_\_\_

**VILLAGE OF BROOKFIELD**

By: \_\_\_\_\_  
Michael J. Garvey, Village President

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Brigid Weber, Village Clerk

Date: \_\_\_\_\_

**Appendix "A"**

**Involuntary Withholding Tape/File Certification Form**

Appendix A



STATE OF ILLINOIS  
COMPTROLLER  
JUDY BAAR TOPINKA

Local Debt Recovery Program

Involuntary Withholding Tape/File Certification Form

Local Unit Name: \_\_\_\_\_

Tape #/File Type: \_\_\_\_\_

Record Count: \_\_\_\_\_

Dollar Amount: \_\_\_\_\_

Please mark the appropriate box:

Add Tape/File

- The debtor(s) has (have) been sent a notice that a claim has been established against said person thus giving the debtor the opportunity to appeal the determination of the existence and amount of the claim(s).
- No hearing(s) was (were) requested or a hearing(s) was (were) held and the result(s) was (were) that the claim(s) was (were) found to be valid in the amount(s) referenced in the attached record.
- The date(s) of the final determination of the debt(s) for each claim was prior to the date of submittal of the claim to IOC for Local Debt Recovery purposes.

Change Tape/File

- All change transactions contained on the enclosed tape/file meet the criteria for inclusion in the Local Debt Recovery Program.

Delete Tape/File

- All claims contained on the enclosed tape/file no longer meet the criteria for inclusion in the Local Debt Recovery Program, and should be removed from the Program.

I, \_\_\_\_\_, do hereby certify that all of the debts included on the tape/file are in compliance with the requirements of the State Comptroller Act [15 ILCS 405] and the Intergovernmental Agreement entered into between the above named local unit and the Illinois Office of the Comptroller.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Local Unit: \_\_\_\_\_ Phone #: \_\_\_\_\_

ORDINANCE NO. 2012-25

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER FOR DIGITAL IMAGING  
SYSTEMS FOR THE VILLAGE OF BROOKFIELD, ILLINOIS**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 26<sup>th</sup> DAY OF MARCH 2012

Published in pamphlet form by  
Authority of the Corporate  
Authorities of Brookfield, Illinois  
the 26th day of March 2012.

ORDINANCE NO. 2012-25

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER FOR DIGITAL IMAGING SYSTEMS FOR THE VILLAGE OF BROOKFIELD, ILLINOIS**

**WHEREAS,** in the opinion of a majority of the corporate authorities of the Village of Brookfield, it is advisable, necessary and in the public interest that the Village of Brookfield waive newspaper advertisement for bids, waive the procedure prescribed for the submission of competitive bids for the purchase/lease of digital imaging systems for the administrative/finance, recreation, public works and police departments; and

**WHEREAS,** the Village of Brookfield negotiated an agreements for digital imaging systems for the administrative/finance, recreation, public works, and police departments from Illinois Paper and Copier Company as well as interviewed other potential vendors, respectively; and

**WHEREAS,** in the opinion of a majority of the corporate authorities of the Village of Brookfield, it is advisable, necessary and in the public interest that the Village of Brookfield issue a purchase order to Illinois Paper and Copier Company for the lease of digital imaging systems for the administrative/finance, recreation, public works, and police departments.

**NOW, THEREFORE,** BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BROOKFIELD, COOK COUNTY, ILLINOIS, as follows:

**Section 1:** It is hereby determined that it is advisable, necessary and in the public interest that the Village of Brookfield waive newspaper advertisement for bids, waive the procedure prescribed for the submission of competitive bids proposals for the lease of digital imaging systems for the administrative/finance, recreation, public works, and police departments and has negotiated a satisfactory agreement with Illinois Paper and Copier Company for the lease of digital imaging systems for the administrative/finance, recreation, public works, and police departments.

**Section 2:** It is hereby determined that it is advisable, necessary and in the public interest that the Village of Brookfield issue a purchase order to Illinois Paper and Copier Company for the lease of digital imaging systems for the administrative/finance, recreation, public works, and police departments, a copy of which purchase order is attached hereto as Exhibit "A."

**Section 3:** The Village Manager be and is hereby authorized and directed to execute and

issue a purchase order to Illinois Paper and Copier Company for the lease of digital imaging systems for the administrative/finance, recreation, public works, and police departments.

**Section 4:** This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form in accordance with law.

**ADOPTED** this 26<sup>th</sup> day of March, 2012 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me 26<sup>th</sup> day of March, 2012.

\_\_\_\_\_  
Michael J. Garvey,  
President of the Village of Brookfield, Cook County, Illinois

**ATTESTED** and filed in my office,  
and published in pamphlet form  
this 27<sup>th</sup> day of July, 2009.

\_\_\_\_\_  
Brigid Weber, Clerk of the Village  
of Brookfield, Cook County, Illinois

Exhibit "A"

**PURCHASE ORDER**

# Welcome

TO THE ILLINOIS PAPER & COPIER FAMILY



**Illinois Paper & Copier Co.**

6 Territorial Ct. - Bolingbrook, IL 60440

**630-679-9090**

FAX: 630-679-0999

www.illinoispapercopier.com

We would like to thank you and your organization for the decision to partner with the premier Technology Company in Chicago. Listed below is an implementation plan for your new equipment.

- **Connectivity Site Survey (CSS)**

It is very important that we understand the network environment and all applications that will be utilized. The CSS document should be completed by your IT Staff in coordination with your User Community. The Multifunctional Equipment has a wide range of printing capabilities and can support most software applications. It is important to identify all specialized applications and printing needs prior to install.

– Power Requirements – *Noted on the CSS document*

- **Machine Set-up & Delivery**

Standard office copier installations will take 3-7 days to be set-up and delivered to your location. Installation of color copiers and large production units may take up to 30 days due to the complexity and need to achieve optimal color and output. Each machine is set-up & tested in our facility to meet all manufacturer's specifications and guidelines. Your IPCC Document Sales Specialist will notify you of the expected delivery date. Our Delivery Coordinator will contact you and verify the expected delivery time one day prior the scheduled delivery date.

- **Machine Installation**

Upon delivery the equipment will be installed at the requested location. The machine and technology that you have purchased is very sensitive and has a wide range of capabilities. Initially the machine may need minor adjustments due to delivery and transport to your location. An IPCC Certified Technician will complete all post install adjustments to meet the manufacturer's specifications and guidelines.

- **Network Set-up**

An IPCC System Engineer (SE) will schedule the network set-up with your IT Staff prior to delivery. The IPCC System Engineer will assist your IT Staff with the network connectivity and system configuration based on the "Scope of Work" requirements in the Connectivity Site Survey document. The manufacturer provides multiple "print drivers" to meet most print applications. There may be applications that mandate a different print driver for optimum output. All print drivers can be found on the manufacturer's website or by contacting your IPCC Representative.

- **Key Operator & End User Training**

The IPCC Document Sales Specialist will schedule End User training within 24 hours of delivery. Additional trainings will be scheduled as necessary.

- **Post-Sales Support**

A follow-up visit will be scheduled two weeks after installation. The IPCC Document Sales Specialist will verify equipment performance and provide additional training as necessary.

- **Color Calibration (Color Equipment)**

Calibrating your device will ensure consistent print quality and should be performed by a designated representative from your company on a weekly basis. An IPCC Representative will demonstrate the calibration process. IPCC will ship a ream of high quality Color Laser Paper (24lb) with the machine. Paper plays an important role in the quality of color output.

Please sign below in acknowledgement of expectations from Illinois Paper & Copier Co.

Customer Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

IPCC Signature: \_\_\_\_\_

Date \_\_\_\_\_

Service Director



YOUR ONE SOURCE  
FOR ALL THE  
RIGHT SOLUTIONS

# Service Agreement



**Illinois Paper & Copier Co.**  
 6 Territorial Ct. · Bolingbrook, IL 60440  
**630-679-9090**  
 FAX: 630-679-0999  
 www.illinoispapercopier.com

Bill To:				Ship To:			
Company Name	Village of Brookfield			Company Name	SAME		
Address	8820 Brookfield Ave			Address			
City	Brookfield	State	IL	Zip	60513	City	
Contact Name	Keith Sbiral			Contact Name			
Dept/Location	Finance Department			Dept/Location			
Phone	708-485-1115	Fax		Phone			
Key Operator	Keith Sbiral			Email			

EQUIPMENT			
Make	Model	Serial Number	Department
(1) Ricoh	C6501		
(1) Ricoh	C4501		
(2) Ricoh	C3501		
(1) Ricoh	C2551		

**Special Instructions**

Additional equipment. See schedule attached.

This agreement period is effective from \_\_\_\_\_ Install \_\_\_\_\_ to \_\_\_\_\_ 60 Months

\$ In lease payment \_\_\_\_\_  Flat Rate  CPP  Copy Block

Frequency:  Quarterly  Monthly

Includes:  Labor  Parts & Labor  Parts, Labor & Consumables

MFP B & W Copy/Print Allowance:	1,200,000	Excess Rate: \$ .011	Initial Meter Read:
MFP COLOR Copy/Print Allowance:	180,000	Excess Rate: \$ .075	Initial Meter Read:
Printer B & W Printer Allowance:	0	Excess Rate: \$ 0	Initial Meter Read:
Printer COLOR Printer Allowance:	0	Excess Rate: \$ 0	Initial Meter Read:

Customer agrees to purchase, and Illinois Paper & Copier Co. agrees to provide maintenance service for the equipment stated, in accordance with the terms and conditions of this agreement. No other terms or conditions express or implied, are authorized unless they appear on the original of this agreement, that is signed by both parties.

The additional terms and conditions on page 2 hereof are incorporated in and made part of this agreement. The Undersigned warrants that they are authorized by Customer to enter into this agreement.

Customer Acceptance	
Signature:	
Printed Name:	
Title	
Date	
IPCC Acceptance	
Signature:	Date
Director of Service	



**YOUR ONE SOURCE  
 FOR ALL THE  
 RIGHT SOLUTIONS**

# TERMS & CONDITIONS



**Illinois Paper & Copier Co.**

6 Territorial Ct. · Bolingbrook, IL 60440

**630-679-9090**

FAX: 630-679-0999

www.illinoispapercopier.com

1. All agreements include unlimited service calls with labor and parts (parts as classified by the manufacturer).
2. All agreements exclude the following unless specified on the front of this contract:
  - Copiers: External cards, coin operated equipment, color supplies, paper, staples, hard drives and software/ connected hardware.
  - Connected equipment: Connected equipment will be covered up to the computer/network connection of the copier. Service calls caused by computer/network will be charged at the current published hourly labor rate. Digital connected equipment must be accompanied by a "Scope of Work" agreement.
3. IPCC will provide maintenance on the equipment listed on the front of this agreement for the length of time specified, or the allotted copy allowance, whichever comes first, except as follows:
  - Repairs resulting from causes other than normal use, abuse or misuse by the operator, operator-initiated damage to copier, drums, use of supplies, spare parts, or paper that do not meet manufacturer's specifications and cause abnormal service problems.
  - Fire, accident, theft or damage to the machine due to repairs/or movement by someone other than an authorized dealer representative.
  - Reconditioning, rebuilding, or overhaul of equipment.
  - Changes of toner, toner bags, staples, paper, or installation of accessories and process units.
  - Assembly, disassembly or moving of equipment.
  - If an early termination of service is requested and such privilege is granted, a 50% cancellation fee will be assessed.
4. The pricing agreed to on front of agreement is based upon 10% fill on the page. In the event the client does more than 10% fill, resulting in more toner being delivered and/or used, those excess toners become immediately billable at IPCC rates.
5. Applicable freight charges apply on all supply deliveries unless stated otherwise in special instructions.
6. All 11X17 through-put will be recognized and billed as two copies/prints. Document scans shall not exceed copies or prints. Scans exceeding 120% of the page meter will be charged at .0005 / scan.
7. IPCC shall not be responsible for repairs or maintenance resulting from the use of supplies or parts not obtained from IPCC. The quality of such parts and supplies varies widely and cannot be warranted by IPCC. Therefore use of supplies not purchased through IPCC may void your contract.
8. IPCC shall not be responsible for delays, inability to provide service calls due to strikes, accidents, embargoes, act of God or any other event beyond its control. All service under this agreement shall be rendered during normal working hours of 8:00 A.M. to 5:00 P.M. Monday through Friday, excluding IPCC recognized holidays.
9. **BREACH OR DEFAULT**  
If the customer does not pay all charges for maintenance or parts as provided hereunder, or promptly when due, or their account is past due: (1) IPCC may (a) refuse to service the equipment or; (b) furnish service on a C.O.D. "Per Call" basis at published labor rates and (2) the customer agrees to pay IPCC costs and expenses of collection including the reasonable attorney's fees permitted by law in addition to all other rights and remedies available to IPCC.
10. All equipment sold by IPCC is designed to give excellent performance when operated within the following guidelines:
  - Equipment must be placed in a normal office setting with a sufficient amount of space for access, free from excessive dust, humidity, temperatures and ammonia or other corrosive fumes.
  - Equipment must be operated on an isolated electrical line. Equipment must always be operated on a UL approved electrical circuit, with proper current, voltage and type of outlet, as specified by the original manufacturer.
  - Any power surge or spikes in customer power supply that result in blowing of circuit or main board, will be billed to the customer at prevailing parts and labor rates.
- Equipment should be operated within the manufacture specified operational specifications.
- Only supplies with manufacturer required specifications may be used.
11. IPCC reserves the right to inspect all equipment to be covered under a maintenance agreement to determine that it is in good mechanical condition prior to effective date of the agreement. Should the equipment require repair or overhaul before a maintenance agreement is accepted (or in force), repairs will be made at the hourly rate plus the cost of parts.
12. Customer agrees to allow IPCC to deploy a remote monitoring application to gather meter readings and toner alerts for IPCC supported equipment connected to the customer's network. IPCC will assess billable service calls at a rate of \$125/hr. to collect all meter reads if not provided by client every 30 days.
13. IPCC may increase the base payment and/or excess copy charge annually to prevailing rates during the term of this agreement.
14. When in its sole discretion IPCC determines a shop recondition is necessary to keep the equipment in proper working condition, IPCC will submit to customer an estimate of needed repairs and the cost which will be in addition to the charge payable under this maintenance agreement. If the customer does not authorize such reconditioning, IPCC may discontinue service of the agreement, or refuse to renew this agreement upon its expiration. Thereafter, service will be available on a "per call basis" at published rates.
15. This agreement is not refundable or transferable to a third party. All unused supplies are the property of IPCC.
16. No credit will be applied toward unused copy allowance. Unused copies are lost.
17. In the event a manufacturer discontinues parts or supplies for your machine this agreement will be terminated and the unused portion can be transferred to a new machine purchased through IPCC.
18. Other than the obligations set forth herein, IPCC DISCLAIMS ALL WARRANTIES EXPRESSED OR IMPLIED. FITNESS FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. IPCC SHALL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT AND CUSTOMER HEREBY WAIVES ANY CLAIMS RELATED THEREBY.
19. IPCC will bill to customer in accordance with State and Federal tax laws, all taxes associated with the consumable items on said maintenance agreement called use tax.
20. IPCC will automatically renew contract for additional 12 month period if written notice to cancel has not been received 90 days prior to expiration.
21. Miscellaneous:
  - This agreement shall be governed by and construed according to the laws of the State of Illinois applicable to agreements wholly negotiated, executed and performed in Illinois. It constitutes the entire agreement between parties and may not be modified except in writing signed by duly authorized officers of IPCC and the customer.
  - Full Service maintenance is only available for equipment having a valid manufacturer serial number and UL certification.
  - The customer agrees to make available and designate a suitable key operator for the training in the use of the equipment. Should the employment status of designated operator change so as to affect the operator's ability to perform this assignment, the customer shall inform IPCC immediately. Key operator shall be responsible for providing IPCC with monthly meter readings.
  - IPCC is hereby authorized to offset any past balance against amounts due customer at termination. Customer agrees that, should they have any past due balances with IPCC for any reason, service under this agreement will be suspended until such past due balances shall have been satisfied.

### Customer Acceptance

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



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# Sales Order



**Illinois Paper & Copier Co.**  
 6 Territorial Ct. - Bolingbrook, IL 60440  
**630-679-9090**  
 FAX: 630-679-0999  
 www.Illinoispapercopier.com

Sales Rep. Name Eric Reed  
 Requested Install Date/Time 3/27/2012 or 3/28/2012

PO Number \_\_\_\_\_

Customer No. \_\_\_\_\_

Customer No. \_\_\_\_\_

**Bill To:**

Company Name Village of Brookfield  
 Address 8820 Brookfield Ave  
 City Brookfield State IL Zip 60513  
 Billing Contact Keith Sbiral  
 Phone/Ext. 708-485-1115

**Ship To: (if other than Bill To)**

Company Name SAME  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Shipping Contact \_\_\_\_\_  
 Phone/Ext. \_\_\_\_\_

**EQUIPMENT INFORMATION**

QTY	ITEM NUMBER	ITEM DESCRIPTION	SERIAL NUMBER	UNIT PRICE	TOTAL
(1)		Ricoh C6501 saddle stitch finisher			in lease
		Fax board, with 3 hole punch			in lease
(1)		Ricoh C4501 with extra paper drawers			in lease
		Finisher			in lease
		Canon rebate/buyout check \$7092.00			in lease

**SERVICE**

- Separate contract  
 Service included  
 Service contract declined

Special Instructions \_\_\_\_\_

Subtotal	
Delivery	incl.
<b>TOTAL</b>	

plus applicable taxes

**ORDER TYPE (check one)**

- Lease       Cash Purchase       Trade-in       Buyout / upgrade exists  
 Print Plus      Cash payment terms: \_\_\_\_\_       Model #: See list      Leasing Co.: Canon

**LEASE INFORMATION**

Monthly Lease of \$ 2177 per month      Total # of payments: 60  
 Purchase Option:  FMV     10%     \$1      Lease Deposit: \_\_\_\_\_ for \_\_\_\_\_ months

Delivery and acceptance of this equipment is not required for this agreement to be in effect. Upon signing this agreement, Illinois Paper & Copier Co. will immediately order all equipment and software as well as process all applicable payoff money and manufacturer rebates. This series of events is irreversible and requires this document to be in full effect and non cancellable. Any attempt to do so will result in a minimum 25% restocking fee plus the amount equal to any and all payoff amounts processed.

WE HEREBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth above. This document supersedes all prior written and/or verbal agreements.

**Customer Acceptance**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



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# Sales Order



**Illinois Paper & Copier Co.**  
 6 Territorial Ct. - Bolingbrook, IL 60440  
**630-679-9090**  
 FAX: 630-679-0999  
 www.illinoispapercopier.com

Sales Rep. Name Eric Reed  
 Requested Install Date/Time 3/27/2012 or 3/28/2012

PO Number \_\_\_\_\_

Customer No. \_\_\_\_\_

Customer No. \_\_\_\_\_

**Bill To:**  
 Company Name Village of Brookfield  
 Address 8820 Brookfield Ave  
 City Brookfield State IL Zip 60513  
 Billing Contact Keith Sbiral  
 Phone/Ext. 708-485-1115

**Ship To: (if other than Bill To)**  
 Company Name SAME  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Shipping Contact \_\_\_\_\_  
 Phone/Ext. \_\_\_\_\_

### EQUIPMENT INFORMATION

QTY	ITEM NUMBER	ITEM DESCRIPTION	SERIAL NUMBER	UNIT PRICE	TOTAL
(2)		Ricoh C3501's (1) saddle stitch finisher			in lease
		(2)Fax board, with (1) 3 hole punch			in lease
(1)		(1) Finisher			in lease
(1)		Ricoh C2551 with Fax Board & finisher			in lease
(1)		5 Seats of New PPDM software			in lease

SERVICE		Special Instructions	Subtotal	TOTAL
<input type="checkbox"/>	Separate contract		\$2177	
<input checked="" type="checkbox"/>	Service included			incl.
<input type="checkbox"/>	Service contract declined			plus applicable taxes
			<b>Delivery</b>	
			<b>TOTAL</b>	

### ORDER TYPE (check one)

Lease     
  Cash Purchase     
  Trade-In     
  Buyout / upgrade exists  
 Print Plus     
 Cash payment terms: \_\_\_\_\_     
 Model #: See list     
 Leasing Co.: Canon

### LEASE INFORMATION

Monthly Lease of \$ 2177 per month     
 Total # of payments: 60  
 Purchase Option:  
 FMV  
 10%  
 \$1     
 Lease Deposit: \_\_\_\_\_ for \_\_\_\_\_ months

Delivery and acceptance of this equipment is not required for this agreement to be in effect. Upon signing this agreement, Illinois Paper & Copier Co. will immediately order all equipment and software as well as process all applicable payoff money and manufacturer rebates. This series of events is irreversible and requires this document to be in full effect and non cancellable. Any attempt to do so will result in a minimum 25% restocking fee plus the amount equal to any and all payoff amounts processed.

WE HEREBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth above. This document supersedes all prior written and/or verbal agreements.

#### Customer Acceptance

Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_



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# Print Plus

## INSTALLATION FORM

**Illinois Paper & Copier Co.**

6 Territorial Ct. - Bolingbrook, IL 60440

**630-679-9090**

FAX: 630-679-0999

www.illinoispapercopier.com

Customer #: \_\_\_\_\_ Print Plus Acct #: \_\_\_\_\_

Installation Date: \_\_\_\_\_

Customer Name: Village of Brookfield

Address: 8820 Brookfield Ave

City: Brookfield State: IL Zip: 60513 Phone: 708-485-1115 Fax: 

Contact 1: Keith Sbiral Email 1: \_\_\_\_\_

Contact 2: \_\_\_\_\_ Email 2: \_\_\_\_\_

Install Pin #: (provided by IPCC) \_\_\_\_\_

### NON-DISCLOSURE AGREEMENT

The Print Plus management software is a trade secret of Illinois Paper & Copier Co. and no part of the information may be shared with any other party.

### NETWORK REQUIREMENTS

#### INSTALLING THE DATA COLLECTION AGENT (DCA)

- Network Computer or Preferably a Server with Internet Access running: Windows XP, Windows 2000, Windows Server 2003 or Newer
- Sufficient Windows Access privileges to install software
- Must have .NET Framework v2.0 or above installed on the that system

Customer Signature: 	
Printed Name: 	
Title: 	Date: 
IPCC Signature: _____	Date: _____
Sales Representative	



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# Payoff / Buyout OF EXISTING EQUIPMENT

**Illinois Paper & Copier Co.**  
6 Territorial Ct. · Bolingbrook, IL 60440  
**630-679-9090**  
FAX: 630-679-0999  
www.illinoispapercopier.com

Customer Name Village of Brookfield  
Street Address 8820 Brookfield Ave  
City Brookfield State IL Zip 60513  
Attention \_\_\_\_\_

Illinois Paper & Copier Co. (IPCC) has entered into a lease agreement with the above customer. Thirty (30) days after execution of new lease agreement, installation of leased equipment, and confirmation that first payment to new leasing company has been received; IPCC agrees to pay the customer \$ 7092.00.

This is the agreed upon amount to payoff, buyout, or use towards the current leased equipment that is being replaced by IPCC. This figure is the best calculation based upon remaining monthly payments and takes into account that all payments are current.

It is the customer's responsibility:

- To provide IPCC with their most recent lease invoice and copy of lease for all replaced equipment
- To provide current leasing company with a written and signed letter of cancellation at least 90 days prior to end of term date (all leasing companies vary, see terms of actual lease)
- To request Return Authorizations from leasing company and return equipment to the requested location
- Provide IPCC with Return Authorizations, if IPCC is returning equipment on behalf of above customer
- To send current service provider proper notice of cancellation

In the event IPCC warehouses equipment until end of term; upon receipt of Return Authorizations, IPCC will arrange shipment back to the leasing company and all shipping charges will be billed to the above customer. It is the customer's responsibility to provide Return Authorizations to IPCC by the end of term date. Customer will incur daily storage fee of \$25 if equipment remains in IPCC warehouse past end of term date.

The check provided to customer represents the total amount payable by IPCC. IPCC shall have no obligation, and does not assume any obligation, under Third Party Lease or is IPCC liable for any separate maintenance agreement amounts due or any late charges incurred. Customer acknowledges that they are solely responsible to make payments to Third Party Leasing Company, and to fulfill all remaining payments, liabilities, and obligations under Third Party Lease. Customer indemnifies and holds IPCC harmless from any losses, damages, claims, suits or actions.

<b>Illinois Paper &amp; Copier and Customer acknowledge and agree to above agreement</b>	
Customer Signature: <u>(Signature)</u>	
Printed Name: <u>(Name)</u>	
Title <u>(Title)</u>	Date <u>(Date)</u>
IPCC Signature: _____	Date _____
Matt Lichius, VP Sales	



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# Delivery/Pickup Request



**Illinois Paper & Copier Co.**  
 6 Territorial Ct. · Bolingbrook, IL 60440  
**630-679-9090**  
 FAX: 630-679-0999  
 www.illinoispapercopier.com

Delivery Date Requested	3/27/2012 or 3/28/2012	Time Requested	10am	<input checked="" type="checkbox"/> AM	<input type="checkbox"/> PM
Company Name	Village of Brookfield	Phone	708-485-1115 or 1114	Ext	
Address	8820 Brookfield Ave	City	Brookfield	Zip 60513	
Delivery Contact	Keith or Theresa	IPCC Sales Rep.	Eric Reed		
Delivery hours for customer	8am to 5pm	Dock Hours	Same		
Stairs	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Elevator	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Elevator Hours Same	
Type of Delivery:	<input checked="" type="checkbox"/> Street <input type="checkbox"/> Dock	Other:			
Delivery/Pickup Date	Contact Keith or Theresa	Confirmed By:	Date:		

### EQUIPMENT DELIVERY

Manufacturer	Ricoh	Model	C6501	Qty	1	<input type="checkbox"/> Boxed	<input checked="" type="checkbox"/> Unboxed
Manufacturer	Ricoh	Model	C4501	Qty	1	<input type="checkbox"/> Boxed	<input checked="" type="checkbox"/> Unboxed
Manufacturer	Ricoh	Model	C3501	Qty	2	<input type="checkbox"/> Boxed	<input checked="" type="checkbox"/> Unboxed
Manufacturer	Ricoh	Model	C2551	Qty	1	<input type="checkbox"/> Boxed	<input checked="" type="checkbox"/> Unboxed
Manufacturer	PPDM	Model	PPDM	Qty	5 seats	<input type="checkbox"/> Boxed	<input type="checkbox"/> Unboxed

\* Use Addendum or Spreadsheet for additional models

### EQUIPMENT PICKUP

Manufacturer	Canon	Model	C5068	Qty	1	<input type="checkbox"/> Lease	<input type="checkbox"/> Return	<input checked="" type="checkbox"/> Trade In	<input type="checkbox"/> Demo	<input type="checkbox"/> Move
Current Vendor	Canon	Lease Company	Canon Financ	Lease Expiration	July 2012					
Manufacturer	Canon	Model	C4580	Qty	1	<input type="checkbox"/> Lease	<input type="checkbox"/> Return	<input checked="" type="checkbox"/> Trade In	<input type="checkbox"/> Demo	<input type="checkbox"/> Move
Current Vendor	Canon	Lease Company	Canon Financ	Lease Expiration	July 2012					
Manufacturer	Canon	Model	C3080	Qty	2	<input type="checkbox"/> Lease	<input type="checkbox"/> Return	<input checked="" type="checkbox"/> Trade In	<input type="checkbox"/> Demo	<input type="checkbox"/> Move
Current Vendor	Canon	Lease Company	Canon Financ	Lease Expiration	July 2012					
Manufacturer	Canon	Model	C3480	Qty	1	<input type="checkbox"/> Lease	<input type="checkbox"/> Return	<input checked="" type="checkbox"/> Trade In	<input type="checkbox"/> Demo	<input type="checkbox"/> Move
Current Vendor	Canon	Lease Company	Canon Financ	Lease Expiration	July 2012					
Manufacturer		Model		Qty		<input type="checkbox"/> Lease	<input type="checkbox"/> Return	<input type="checkbox"/> Trade In	<input type="checkbox"/> Demo	<input type="checkbox"/> Move
Current Vendor		Lease Company		Lease Expiration						

\* Use Addendum or Spreadsheet for additional models

Special Instructions:

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#### Customer Acceptance



Signature:	<hr/>		
Printed Name:	<hr/>		
Title	Date	<hr/>	



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# Check Request



**Illinois Paper & Copier Co.**  
6 Territorial Ct. • Bolingbrook, IL 60440  
**630-679-9090**  
FAX: 630-679-0999  
www.illinoispapercopier.com

GIFT

REBATE

BUYOUT

SALES REP Eric Reed  
ACCOUNT NAME Village of Brookfield  
DATE OF FUNDING \_\_\_\_\_  
OLD LEASE PAYMENT DATE \_\_\_\_\_

LEASE OR SERIAL # \_\_\_\_\_  
LEASE COMPANY Canon

LEASE EXPIRATION DATE \_\_\_\_\_  
# OF PAYMENTS REMAINING 4 Payments  
AMOUNT OF EACH PAYMENT \$1773  
TOTAL BALANCE DUE \$7,092.00

CHECK PAYABLE TO Village of Brookfield  
AMOUNT OF CHECK \$7,092.00  
ESCROWED FUNDS \_\_\_\_\_  
CURRENT BALANCE LEFT \_\_\_\_\_

MAIL CHECK TO: (Company Name) Village of Brookfield  
Address 8820 Brookfield Ave  
Brookfield, IL 60513  
ATTN: Keith Sbiral

**Signature required on requests over 10K**

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Matt Lichius, VP Sales



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ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY  
**DCEO GRANT APPLICATION – PART IV**  
*IKE-Planning Program*



**SAMPLE**

**COUNCIL RESOLUTION OF SUPPORT (Required)**

**Resolution No. \_\_\_\_\_**

WHEREAS, the (unit of local government) \_\_\_\_\_ is applying to the State of Illinois for a CDBG Disaster Recovery program grant, and

WHEREAS, it is necessary that an application be made and agreements entered into with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) That the (unit of local government) apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) That the Mayor (County Board Chairperson) and City Clerk (County Clerk) on behalf of the City (County) execute such documents and all other documents necessary for the carrying out of said application.
- 3) That the Mayor (County Board Chairperson) and City Clerk (County Clerk) are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_. (Date required)

\_\_\_\_\_  
 Signature of Chief Elected Official

ATTEST: \_\_\_\_\_  
 City Clerk (County Clerk)



# Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688  
(708) 485-7344 • FAX (708) 485-4971  
www.brookfieldil.gov

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

**BROOKFIELD VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING  
Monday, March 26, 2012**

**7:00 p.m. or Immediately following Village Board Meeting  
Edward Barcal Hall  
8820 Brookfield Avenue  
Brookfield, IL 60513**

## AGENDA

- A. **Discussion** – Picnic Beer and Wine Permits
- B. **Discussion** – BYOB Liquor License, Brookfield Zoo
- C. **Addresses from the Audience** – Any member of the audience who wishes to address the President and Village Board may do so at this time
- D. **Adjournment**

VILLAGE PRESIDENT  
Michael J. Garvey

VILLAGE CLERK  
Brigid Weber

BOARD OF TRUSTEES  
Catherine A. Colgrass-Edwards  
Ryan P. Evans  
C.P. Hall, II  
Kit P. Ketchmark  
Brian S. Oberhauser  
Michael A. Towner

VILLAGE MANAGER  
Riccardo F. Ginex

MEMBER OF  
Illinois Municipal League  
Proviso Township  
Municipal League  
West Central  
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO  
ZOOLOGICAL SOCIETY

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.



# COMMITTEE ITEM MEMO

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**ITEM:** Beer/Wine Permit Requests 2012

**COMMITTEE DATE:** Monday, March 26, 2012

**PREPARED BY:** Mary Pezdek, Recreation Department

**PURPOSE:** To request permission to send letter allowing the serving of beer/wine at summer picnics in Ehlert and Kiwanis Parks

**BUDGET AMOUNT:** none

**BACKGROUND:**

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**ATTACHMENTS:** LIST OF PERSONS REQUESTING PERMITS TO DATE

**STAFF RECOMMENDATION:** TO APPROVE PERMITS

**REQUESTED COURSE OF ACTION:**

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After permits are approved, letters will be completed for President Garvey's signature before being sent to permit holders.

Beer Permits ~~2010~~ 2012

Date	Last Name	First Name	Address	City	Zip Code	Park	Group
05/26/12	Tracy	Laura	8602 Rockefeller	Brookfield	60513	Kiwanis	Brassil Family
06/02/12	Conroy	Margaret	9126 Sherman	Brookfield	60513	Kiwanis	Conroy Family
06/10/12	Hinz	Karen	4168 Deyo	Brookfield	60513	Ehlert	Nutley Family
06/10/12	Eichholz	Steven	3541 Sunnyside	Brookfield	60513	Kiwanis	Eichholz Family
06/16/12	Snyder	Lisa	9342 Washington	Brookfield	60513	Kiwanis	Snyder Family
06/23/12	Ball	Dorothy	4012 Elm	Brookfield	60513	Kiwanis	Kohley Reunion
06/24/12	Kedzuch	Philip	3315 Madison	Brookfield	60513	Ehlert	Kedzuch Family
06/24/12	Sloan	Mary	3542 Vernon	Brookfield	60512	Kiwanis	Sloan Family
06/30/12	Kelly	Daniel	4344 Elm	Brookfield	60513	Ehlert	Kelly Family
06/30/12	Swift	Julianne	3608 Forest	Brookfield	60513	Kiwanis	Swift Family
07/01/12	Wahler	Michael	4518 Deyo	Brookfield	60513	Kiwanis	Dank West
07/07/12	Gunkelman	Patricia	3533 Cleveland	Brookfield	60513	Kiwanis	Gunkelman Family
07/08/12	Towner	Michael	3431 Vernon	Brookfield	60513	Kiwanis	Towner/Nelson Family
07/14/12	Baran	Roger	3645 Morton	Brookfield	60513	Kiwanis	Baran Family
07/15/12	Gronke	Brad	4218 Grove	Brookfield	60513	Ehlert	St John UCC
07/15/12	Spacek	Nick	4128 Madison	Brookfield	60513	Kiwanis	Uflacker Academy
07/21/12	Pezdek	Mary	3920 Grove	Brookfield	60513	Ehlert	Lizius Family
07/21/12	Hitzman	Michelle	4132 Maple	Brookfield	60513	Kiwanis	Hitzeman Family
07/22/12	Czerwien	Katie	3500 Sunnyside	Brookfield	60513	Kiwanis	Czerwien Family
07/28/12	Creedon	John	3426 Arden	Brookfield	60513	Kiwanis	Knights of Columbus
07/29/12	Grosser	Richard	4406 Vernon	Brookfield	60513	Kiwanis	Czechoslovak American Congress
08/04/12	Streeter	Aqua	3110 Oak	Brookfield	60513	Ehlert	Streeter Family
08/04/12	Gawle	Diane	1160 Hobart	Downers Grove	60516	Kiwanis	Henry Family
08/05/12	Volmut	Jamie	9432 Monroe	Brookfield	60513	Kiwanis	Volmut Family
08/11/12	Weinert	Rick	9500 Jefferson	Brookfield	60513	Kiwanis	Weinert Family
08/12/12	Sherlag	Sylvia	3726 Cleveland	Brookfield	60513	Kiwanis	United Moravian Societies
08/18/12	Weiler	Daniel	4148 Prairie	Brookfield	60513	Kiwanis	St Barbara Alumni
08/19/12	Sherlag	Andy	3726 Cleveland	Brookfield	60513	Kiwanis	Norbrook Athletic Club
08/25/12	Weber	Dale	4408 Elm	Brookfield	60513	Ehlert	Weber Family
08/25/12	Gojdos	Sarah	1202 Forest	LaGrange Park	60526	Kiwanis	Hayden Group
08/26/12	Spirek	Terry	3231 Park	Brookfield	60513	Kiwanis	Spirek Family
09/01/12	Moreno	Socorro	9146 Sheridan	Brookfield	60513	Kiwanis	Moreno Family
09/02/12	Cappiello	Assunta	8840 Brookfield	Brookfield	60513	Kiwanis	Cappiello Family
09/08/12	McGuire	Patrick	8844 Ogden	Brookfield	60513	Kiwanis	VPW Post 2868
09/09/12	Phillips	Michelle	9533 Henrietta	Brookfield	60513	Ehlert	Phillips Family
09/22/12	DellaNina	Carl	8504 Brookfield	Brookfield	60513	Kiwanis	Pan Nam Reunion



## COMMITTEE ITEM MEMO

---

**ITEM:** BYOB LIQUOR LICENSE – BROOKFIELD ZOO  
**COMMITTEE DATE:** March 26, 2012  
**PREPARED BY:** Riccardo F. Ginex, Village Manager *R.F. Ginex*  
**PURPOSE:** Discuss the option of creating a new license for the events at the Zoo  
**BUDGET AMOUNT:** N/A

**BACKGROUND:**

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Presently, the Village has the ability to issue a Class 12 Liquor License to restaurants in the Village. Under the license, an individual can consume 750ml of wine and 36 ounces of beer. We recently received a request from the Zoo's catering department asking if an individual, who is holding their wedding at the Zoo in July, would be able to bring in their own wine to use. Nothing in our Liquor Code would allow this. To allow this, the Board would have to create a separate BYOB license for private parties and catered events.

Issues which may have to be resolved center on what happens to the alcohol that is left over? Is it taken back by the provider, left at the establishment or is it sold in some manner? Those issues would need to be detailed in the ordinance since the State may audit the establishment. Additionally, since this license would be for larger events and if one is created, staff would recommend a substantial cost for this license.

**ATTACHMENTS:**

---

N/A

**STAFF RECOMMENDATION:**

---

The concept is discussed.

**REQUESTED COURSE OF ACTION:**

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The Board approves any additional license at the April 9<sup>th</sup> Board meeting.